

Chicopee, MA – Site Superintendent

EMR, Inc. provides environmental assessment-remediation, engineering, construction and industrial hygiene services to private and government clients' nationwide. Founded in 1988, EMR, Inc. operates twelve regional offices around the country. With a professional and technical staff of over 140, we offer expertise in environmental investigation, design and remediation, regulatory compliance, permitting, ESA, risk assessments, industrial hygiene (asbestos, lead based paint, mold), natural and cultural resources, WWTP design and operations, and construction management.

EMR, Inc. is seeking an experienced Site Superintendent for this full-time plus, temporary position at the Westover Air Reserve Base military installation, requiring access to secure areas. The Site Superintendent will be coordinating with and assisting the project manager, vendors, subcontractors, and client in determining the need for manpower, materials, and equipment. This person will be the direct liaison or will function as the Site Health and Safety Officer, as well as directing the daily activities of subcontractors and vendors to ensure compliance with contract documents, safety rules, and quality/security requirements to maximize production and eliminate disruptions and downtime. Ensures the construction schedule and budget are kept in accordance to plan.

Principal Duties and Responsibilities: Conduct quality control activities including testing, inspection and reporting. Conduct safety activities including holding daily safety meetings, enforcing compliance with the health & safety plan, conducting safety inspections, and preparing and maintaining safety records and documentation. Prepare daily work reports, schedule updates, redline as-built drawings, and other project documentation. Communicate progress of projects to the Project Manager and ensure deadlines are met. Provide coordination and input as needed with contractors providing services and infrastructure for the project including schedule and cost management. Monitor and ensure schedule performance and quality workmanship of contractors. Prepare and submits daily log and reports of construction activities to requiring authority. Participate in meetings as required with client, facility personnel and officials, subcontractors, engineers, and other stakeholders.

Required Skills: possess a thorough understanding of commercial construction industry practices and standards; supervise construction projects, roof repair and installation; knowledge of construction related trades; health & safety oversight-Quality Control; ability to manage others; communications by written, phone, e-mail; able to read and understand construction drawings and specifications; completion of required project documentations; interpersonal skills – interfacing with client and subcontractors; organizational skills; basic operation of Windows-based, internet capable network, including MS Word, Excel and Outlook; must have a valid driver's license; travel up to 95%.

Required Experience, Education & Certifications: 8 years work experience; 4 years experience as construction site superintendent; high school diploma or equivalent; OSHA 10- or 30-hour construction safety training; USACE Construction Quality Management training.

Preferred Experience, Skills, Education, Certifications: 12 years total work experience; 6 years experience as construction site superintendent; Experience with 2 or more commercial roofing projects; Experience with government contracting especially military installations; Associates degree or higher, or other formal training in construction; Advanced level operation of Windows-based, internet capable network, including MS Word, Excel and Outlook; Proficient in MS Project, Primavera, or other scheduling program.

Apply by obtaining an application at the EMR, Inc. web site (<http://www.emr-inc.com>) and forwarding application/resume per instructions at the web site.

Pre-employment background check and drug screen are required.

EMR, Inc. is an EEO/AA employer, and encourages applications from all qualified candidates.